

August 2005 AGENDA



California Environmental Education Interagency Network (CEEIN)

Date: August 18, 2005

Time: 9:30 a.m. to 12:00 p.m.

BRING YOUR OWN BEVERAGE

SNACKS WILL BE PROVIDED!

Conference Phone: 916-324-6897 (note, please)

Location: Resources Agency 15th floor, room 1506-12, "Large Conference Room"

Lead: Donna Pozzi

Note taker: Phaedra Bota

Facilitator:

Backup Lead: Bobbie Winn

AGENDA

	Item	Lead	Time	Action
1.	<u>Check – in and Catch -up</u> <ul style="list-style-type: none"> Welcome & Introductions Review Agenda Approve Minutes Update Outstanding Action Items Distribute "What's New in Your World" 	Donna	9:30-9:40	Distribute Sign-in sheet
2.	<u>Committee Reports & Discussion</u> <p>Administration & Organization</p> <ul style="list-style-type: none"> Circulate phone roster and committee lists for update Distribute newly signed MOU Get volunteer hosts and note takers for Sept & Oct meetings Partnership language update <p>Leadership & Legislation</p> <ul style="list-style-type: none"> AB 1721 Update Education and the Environment Initiative Update Environmental Education Bills of interest 2005/6 Budget <p>Diversity</p> <ul style="list-style-type: none"> ? ? ? <p>Environmental</p> <ul style="list-style-type: none"> JCEC sub-committee proposed reinstatement <p>Communications</p> <ul style="list-style-type: none"> Committee Accomplishments Report 	Admin Committee Tom Mays Andrea Lewis Kate/Andrea Carolyn	9:40 – 10 :25 <ul style="list-style-type: none"> 10 min 5 min 10 min 15 min 5 min 	Info/ Discussion Info Info & Discussion Discussion Update
3.	<u>Presentation:</u> <ul style="list-style-type: none"> EE Resource Opportunity Presentation - Roxanne Cargill ETW Water Curriculum Update 	Kathleen Tom Mays	10:25-11:00 <ul style="list-style-type: none"> 15 min 20 min 	Info Info

4.	What's New In Your World <ul style="list-style-type: none"> • Announcements 	All	11:00 – 11:15	Info
5.	Meeting Wrap-Up <ul style="list-style-type: none"> • Clarify Action Items • Pending Items/Parking Lot • Develop Sept Meeting Agenda • Evaluate Meeting 	Donna	11:15 – 11:25	Discussion

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.